



Sturgis Community Center Pool Locker Room Renovation

**City of Sturgis
1040 Harley-Davidson Way
Sturgis, SD 57785**

Notice for Bids
FOR
Sturgis Community Center Pool Locker Room Renovation

City of Sturgis, South Dakota

Sealed bids will be received by the Finance Office, City of Sturgis, South Dakota, until 2:00 pm, MDT June 2, 2021 at 1040 Harley-Davidson Way Sturgis, SD 57785, and will be publicly opened and read. All BIDS shall be made on forms provided by the City of Sturgis. Each bid envelope shall contain one Bid only, and be marked with the words, "Sealed Bid- City of Sturgis."

PROJECT DESCRIPTION: The project includes work items and materials to remove the existing lockers and flooring and replace them in the community center men’s locker room with an alternate for the women’s locker room.

An optional pre-bid meeting will be held On May 26 at 11 am at the Community Center. (1401 Lazelle St, Sturgis, SD 57785)

Plans and Specifications may be obtained from the City Engineer at 1040 Harley-Davidson Way, Sturgis, SD 57785 at 605-499-8177.

Each bid shall contain a certified check or a cashier's check, for five percent of the amount of the bid. Such check shall be certified or issued by either a state or a national bank and payable to the City of Sturgis. In lieu of a check, a bid may contain a bid bond for ten percent of the amount of the bid. Such bond is to be issued by a surety authorized to do business in South Dakota payable to the City of Sturgis, as a guaranty that the bidder will enter into a contract with the City of Sturgis.

The contract shall be awarded within thirty days of the bid opening by written notice to the lowest responsible and responsive bidder whose bid meets the requirements and criteria. The City of Sturgis may reject any and all bids and re-advertise for bids if none of the bids are satisfactory. The City of Sturgis may waive technical irregularities in the bid of the low bidder which irregularities do not alter the price, quality, or quantity of the services.

City of Sturgis

Publish Dates _____, _____, _____

Bidders Proposal
FOR
Sturgis Community Center Pool Locker Room Renovation

City of Sturgis
1040 Harley-Davidson Way
Sturgis, SD 57785

June 2, 2021
2 pm

PROJECT DESCRIPTION: The project includes work items and materials to remove the existing lockers and flooring and replace them in the community center locker rooms.

The project should be completed by November 21, 2021.

Bidder acknowledges the following:

Bids shall include all applicable State and Municipal Sales and Use Taxes on materials, and State and Municipal Excise Taxes, and all other State, Local, or Federal Taxes or Fees that will affect the amount of the Bid.

In accordance with SDCL-34-44-8 all bidders are notified that this project does not involve asbestos containing materials. No asbestos containing materials will be allowed to be installed on this project.

The Bidder agrees and states that he has read all contract documents, is familiar with the terms and conditions and agrees to enter into the attached Contract Agreement and acknowledges the receipt of Addenda.

The contract award will be based on the lowest total bid price. The City of Sturgis may waive technical irregularities in the bid or proposal of the low bidder or offeror which irregularities do not alter the price, quality, or quantity of the services.

METAL LOCKERS MAY ONLY BE BID IF THEY ARE 25% OF THE PRICE OF THE HDPE LOCKERS.

TYPE OF LOCKERS BID _____

Authorized Signature _____

Printed Name and Title _____

Bidder Name (company name) _____

Bidder Address _____

Business type (corporation, LLC, etc.) _____

Where organized _____

Date _____

Bidder acknowledges receipt of the following Addenda:

Addendum #

Date

Contract Agreement
FOR
Sturgis Community Center Pool Locker Room Renovation
between
City of Sturgis (Owner)
1040 Harley-Davidson Way
Sturgis, SD 57785
And
Contractor
Date

The Contractor will commence and complete the construction of PROJECT DESCRIPTION: The project includes work items and materials to remove the existing lockers and flooring and replace them in the community center locker rooms.

The contractor will furnish all necessary labor, tools, material and equipment and other services necessary for the construction and completion of the project.

The Contractor agrees to perform all of the work described in the Contract Documents and comply with the terms for the sum of \$***** as shown in the Bid Schedule.

The term Contract Documents means and includes the following:

- Notice for Bids
- Addendum
- Bidders Proposal
- Bid Schedule
- Bid Bond
- Contract Agreement
- Performance Bond
- EJDC C-700 Standard General Conditions of the Construction Contract (2007)
- Special Provisions
- Drawings
- Notice of award
- Notice to proceed
- Change order

The Owner will pay the Contractor upon completion and receiving the warranty registration.

This Contract Agreement will be binding upon both parties.

In witness, the parties have executed this Contract Agreement.

City of Sturgis (Owner)

Authorized Signature _____

Printed Name and Title _____ Daniel Ainslie, City Manager _____

Date _____

Contractor

Authorized Signature _____

Printed Name and Title _____

Contractor _____

Date _____

Notary attest

Printed Name _____

Date _____

Special Provisions
FOR
Sturgis Community Center Pool Locker Room Renovation
City of Sturgis, South Dakota

PROJECT DESCRIPTION: The project includes work items and materials to remove the existing lockers and flooring and replace them in the community center locker rooms.

The address of the Community Center is 1401 Lazelle St, Sturgis, SD 57785

1.0 SECTION 1: GENERAL

1.1 Contract Terms

Contract terms will be per the Engineer's Joint Council documents.

The City has provided as-built drawings of the pool for reference. The contractor is encouraged to visit the pool locker rooms in person, scheduling a visit with the community center.

The City's point of contact for access into the community center and scheduling is Rod Heikes at 605-347-6513.

The City Engineer is the point of contact for all other matters. Liz Wunderlich 605.499.8177.

1.2 Licensing

The Contractor shall submit a list of all subcontractors to City Engineer. The prime contractor and the subcontractors must all be licensed with the City. No contractor will be allowed to work on the project until they are licensed. Licensing is how the City ensures Contractors have the proper insurance. The Contractor does not need to be licensed at bid letting. However, the contract will not be signed until the Contractor is licensed. A contractor's license costs \$125 for one year.

The City will provide a building permit for free.

1.3 Submittals (includes shop drawings)

Submittals are required for all materials at least 7 days prior to approval. Submittals will be accepted only from the Contractor. Electronic format of submittal is encouraged. The Engineer will review the items and either ask for changes or approve the items within 6 business days. Items may not be ordered until approved.

1.5 Payments

The Contractor may submit invoices whenever convenient. The invoices must be received by the Monday before Council meetings to be approved before payment at the council meeting.

1.6 Waste

The contractor is required to dispose of all materials in a legal manner. The contractor will pay all disposal costs.

The contractor may not dispose of material down the sanitary sewer.

1.7 Warranty Period (Installation only)

The warranty period will be one year after the project is completed. The warranty is for installation. The contractor shall not do anything that will void the product warranties.

2.0 SECTION: WORK

2.1 Schedule

The City easiest time to shut the lockers room down is during the Rally time frame – from August 2- August 16, 2021. During this timeframe, access into the locker rooms will be through the door by the pool deck. The pool will be closed during this timeframe. The rest of the community center is leased out during this time.

The second timeframe available would be the time when the pool is resurfaced. That timeframe is October 27 through November 21. During this time, access would be available through the gym. Scheduling would need to be handled through the community center. The gym is used or rented out at various times and access may be restricted for hours at a time.

2.1 Preconstruction

Before moving on the site, the contractor needs to submit a sketch to show where any equipment or waste bins will be stored on site. The City holds various events during the year, and some areas may not be available during the proposed time. The City will work with the contractor to find a location that works for both parties.

Before the contractor starts work, the contractor must contact Kelly Aldren of Rasmussen at 605-461-7160 to coordinate the HVAC and boiler systems. Rasmussen has the service contract for the units.

2.1 Work

The work should be completed in a way that minimizes the impact to the people that use the community center.

City staff or equipment will not be available to unload trucks.

2.2 Material Specifications

Material specifications are incorporated by reference.

2.3 Application

The contractor is completely responsible for following manufacturer's direction in every manner.

The contractor must protect the locker room openings, lights, sauna, and other systems. The contractor is responsible to repair any damage they caused at no cost to the city.

2.4 Pay Items

2.4.1 Mobilization: This item covers contractor licensing and bonding.

2.4.2 Locker and bench removals: This item covers all labor and materials to remove the existing lockers, locker bases, and benches. The contractor will be responsible for disposing of all material in a legal manner. This includes all incidental items and time. Mirrors, sink, etc. to remain.

2.4.3 Flooring Preparation : This item covers all labor and material prepare the floor for the new surface. All excess material will become property of the contractor and they must dispose of it in a legal manner. The flooring must be prepared according to manufacturer's directions. The men's locker room will require some floor leveling in a few corners so water does not settle in the future.

2.4.4 Existing partitions: This item covers all labor and materials to remove the existing partitions. All excess material will become property of the contractor and they must dispose of it in a legal manner. This includes all incidental items and time.

2.4.5 Lockers

Lockers may be one of two types.

- 1) Lenox Lockers, HDPE Plastic manufactured by Bradley Corporation. Color Deep Blue (5203) as outlined in Appendix A
- 2) Hadrian Galvanized Steel as outlined in Appendix B will be allowed only if the total price is less than 25% of the HDPE plastic lockers.

Other manufacturers **MAY** be considered. Information including warranty must be submitted to the City Engineer for consideration in advance.

Lockers must have padlock hasp, slope top, 4" base, end panels and filler where required. The lockers should have the slope top.

5 ADA compliant lockers are required per locker room.

The price also includes filler panels and dress ends as needed.

The lockers should have number plates installed.

The base for the lockers should be 3-4 inches off the floor. The bid price should use the manufacturer bases for the lockers. Base may be black or the locker color. Wood bases will not be allowed.

The price for the lockers includes all material, shipping and labor to install them.

Any deviations to the above will require a change order.

Lockers will be paid by Lump Sum.

2.4.6 Flooring

The flooring shall be slip resistant and designed for a wet pool environment. The flooring shall extend into the shower areas as well as the toilet area. Material must be welded. No joints will be allowed. There will be a transition between the existing tile in the foyer and another transition at the pool entrance. Coving will be required and is incidental to the cost of the flooring. The price includes all labor and materials necessary to install the floors. Appendix C explains how to weld the flooring.

The following materials are allowed.

- 1) PolyFlor Polysafe Quattro
Color Sea Spray (5763) is preferred.
119 S. Tree Dr.
Lancaster, PA 17603
sales@PFAmerica.us
888-530-4925

Polyflor Polysafe Hydro or Polysafe Hydro Evolve are allowed as well. Color to be determined.

- 2) Altro Maxis Unity™ Heavy Duty Resilient Sheet Flooring
Or Altro Aquarius color to be determined.
info@altrofloors.com
80 Industrial Way, Wilmington, MA 01887
800.377.5577

The drains must be designed to be used with sheet vinyl floorings (i.e. with clamping rings) and installed per manufacturer's directions. See Appendix D.

Other materials may be allowed. Product suggestions may be sent to the City Engineer for consideration in advance.

Payment will be by Lump Sum.

2.4.7 Showers

The shower walls will need upgrading as well. The price will be lump sum for all materials and labor.

2.4.7.a The preference in the women’s restroom is to remove the dividing walls, the tile and dairy board. Then new vinyl walls placed, and shower dividers placed. One ADA stall will be required. The ceiling will need to be replaced. It is assumed that the lights may remain. Soap dispensers, hooks, Baby Changing stations, and paper towel holders are the responsibility of the City. If new water valve access panels are required they are the responsibility of the contractor.

The approved wall vinyls are

- 1) PF America Polyclad Pro PU color Grey Steel (4095) See Appendix E.
119 S. Tree Dr.
Lancaster, PA 17603
sales@PFAmerica.us
888-530-4925

- 2) PF America Polyclad Pro Plus PU color Summer Sky (2830) See Appendix F
119 S. Tree Dr.
Lancaster, PA 17603
sales@PFAmerica.us
888-530-4925

The wall vinyl must be applied per manufacturer’s recommendations. Welding is required.

2.4.7.b Women’s showers. The shower dividers may be Bradmar Solid HDPE Plastic color Deep Blue (5203) or an approved equal. The doors should be designed for curtains. 2 grab bars and one ADA compliant seat and ADA compliant shower head will be required in the ADA shower. See appendix

2.4.7.c ADA shower stalls shall include one ADA compliant folding shower seat such as Bradley’s “9591 Phenolic Bariatic Shower Seat” or Bradley’s Reversible Phenolic Shower Seat” or approved equal. One will be required in the women’s ADA shower stall, and one in the men’s ADA shower stall.

2.4.7.c Wall showers should be replaced. 1 ADA compliant shower is required per locker room. Actual product can be chosen at a later date. The contractor shall allow \$600 per locker room for material only. Any cost over that can be changed via change order. Labor should be included in the lump sum bid price.

2.4.7.d The mens shower room will require Bradmar Solid HDPE Plastic partitions, color deep blue or approved equal. One ADA stall will be required, and two individual stalls. Curtains for the opening are preferred. The ADA stall requires the ADA seat and two grab bars and an ADA compliant shower head. This item will be paid for by the lump sum.

2.4.8 Bathroom Dividers

The bathroom dividers should be the Bradmar no-Site Solid HDPE Plastic color Deep Blue (5203) or an approved equal. See Appendix H

See Bradley Quote or Appendix I for rough layout.

The city is requiring zero sight line units. Contractor is responsible for placing grab bars. City is responsible for other accessories. See Appendix J.

Other product information must be submitted to the City Engineer for consideration in advance.

The low bidder will be determined on items 1 through 8B

Items 9A and 9B will be add alternates.

2.4.9 Benches

No pedestals will be allowed to be affixed to the floor. A minimum of 24 inch wide 72" long ADA compliant bench will be required against the wall across from the ADA lockers.

Benches along walls are preferred to be attached to the walls. Benches in the middle of the floor must be freestanding and movable.

2.4.9.a Womens benches.

The price includes material and delivery. The price should also include affixing benches to the wall.

The bench dimensions are per Sheet 6.

2.4.9.b Mens benches.

The price includes material and delivery. The price should also include affixing benches to the wall.

The bench dimensions are per Sheet 6.

Notice to Proceed
FOR
Sturgis Community Center Pool Locker Room Renovation
between
City of Sturgis (Owner)
1040 Harley-Davidson Way
Sturgis, SD 57785
And
Contractor
Date

Contractor is notified that they may commence the work beginning, *** 2021 in accordance with the Contract Agreement.

City of Sturgis (Owner)

Authorized Signature _____

Printed Name and Title _____ Daniel Ainslie, City Manager _____

Date _____

CHANGE ORDER

Order # _____

Date _____

Agreement date _____

Project Description _____

Owner: **City of Sturgis** _____

Contractor _____

The following changes are made to the CONTRACT DOCUMENTS

1. Change to CONTRACT TIME:

Working day extension _____

Justification

The CONTRACT TIME will be (increased) (decreased) by working days.

2. Change to CONTRACT PRICE:

ORIGINAL CONTRACT PRICE _____

CURRENT CONTRACT PRICE adjusted by previous change order _____

Change to CONTRACT PRICE due to CHANGE ORDER will be (increased) by \$ _____

Or (decreased) by \$ _____

CONTRACT PRICE including this CHANGE ORDER will be \$ _____

Approvals required: Requested by: _____

Contractor- print name _____

Recommended by: _____

Engineer – print name _____ Liz Wunderlich, P.E.

Accepted by: _____

Owner – Daniel Ainslie, City Manager _____